

South Carolina
DEPARTMENT OF HEALTH AND HUMAN SERVICES
 Post Office Box 8206
 Columbia, South Carolina 29202-8206
www.scdhhs.gov

February 9, 2007

CHIR	07-02	OMP-NPS	07-02
CLTC *	07-02	OMP-PSY *	07-03
DEN	07-04	OMP-THER-AUD	07-02
DME	07-03	OMP-THER-OT	07-02
HH	07-02	OMP-THER-PT	07-02
HOS-IP-GEN	07-06	OMP-THER-SP	07-02
HOS-IP-IMD	07-07	PHARM	07-03
HOS-IP-RTF	07-07	PHY-ALG	07-04
HOS-OP	07-06	PHY-ANES	07-04
LAB-IND	07-02	PHY-CARD	07-04
MC-ASC	07-02	PHY-DERM	07-04
MC-CCDC	07-02	PHY-ENT	07-04
MC-DE	07-02	PHY-ER	07-04
MC-DHEC	07-03	PHY-MSP-CBP	07-04
MC-DRC	07-02	PHY-MSP-HBP	07-04
MC-ESRD	07-02	PHY-OPHT	07-04
MC-FFHC	07-02	PHY-PATH	07-04
MC-FQHC	07-03	PHY-PC-FP/GP	07-04
MC-MCHC	07-03	PHY-PC-GER	07-04
MC-PDN	07-02	PHY-PC-INT	07-04
MC-RHC	07-03	PHY-PC-NEO	07-04
MC-SHC	07-02	HY-PC-OG	07-04
MCCA	07-02	PHY-PC-PED	07-04
MHRC-ADA	07-04	PHY-PC-PED/SUB	07-04
MHRC-MHC *	07-03	PHY-PS	07-04
MHRC-PMHC *	07-02	PHY-RAD	07-04
NF-GEN	07-02	PHY-S	07-04
NF-ICF/MR	07-02	PHY-SPEC	07-04
NF-IMD	07-02	PHY-SURG	07-04
NF-IP/IMD	07-02	POD	07-03
NF-SB	07-02	TRANS-AMB	07-02
OMP-CRNA	07-02	VIS	07-02
OMP-NM	07-02	XRAY-IND	07-02
OMP-NP	07-02		

MEDICAID BULLETIN

TO: Providers Indicated

* Targeted Providers

**SUBJECT: The May 23, 2007 Deadline Is Approaching!
 Are You Ready to Use Your National Provider Identifier (NPI)?**

This bulletin is to remind providers of the May 23, 2007, deadline that was established by the federal government regarding the use of an NPI on standard electronic transactions including claims, claim status queries/responses, eligibility queries/responses and remittance advices. To be consistent with Medicare and to streamline operations, SCDHHS will also require the use of an NPI on hard copy claims effective May 23, 2007.

The following steps will assist you in your preparation:

Enumerate: Have you applied for your NPI?

If you still need to apply, visit <https://nppes.cms.hhs.gov/NPPES/Welcome.do> or call 1-800-465-3203 to request a paper application.

Update: Have you received your software application updates, upgrades and/or changes relevant to NPI?

Be sure the updates not only address NPI changes but, also, include the CMS1500, UB04 and/or Dental claim changes outlined by the Centers for Medicare and Medicaid Services (CMS). (Separate Medicaid Bulletins addressing each claim form were sent earlier. Refer to www.scdhhs.gov for copies.)

Communicate: Have you communicated your NPI(s) to your health plans and other organizations with whom you work?

According to the regulation, all covered providers must share their NPI with other providers, health plans, clearinghouses and any entity that may need it for billing purposes. This communication should also include designation of *ordering* or *referring* physician. Providers can register their NPI online with SC Medicaid at <https://secure.dhhs.state.sc.us/npi/index.asp>; or mail a copy of the document received from the enumerator to Medicaid Provider Enrollment, PO Box 8809, Columbia, SC 29202-8809; or fax a copy to: 803-699-8637; or send via email to: provider.enrollment@bcbssc.com. Be sure to include your Medicaid legacy number(s), taxonomy code and zip+4 code when registering.

Collaborate: Do you know the readiness of your trading partners (such as health plans, TPAs, clearinghouses, etc)?

It is important to work with your trading partners to know their readiness with NPI and how it impacts you.

Test: Have you started testing the NPI, both internally and externally?

Not only do you need to test the HIPAA Transactions such as electronic claims, but if you process electronic remittance advices, be sure to test that your system can process the NPI appropriately. If you submit paper claims, be sure you have tested the data being printed in the correct fields.

Educate: Have you educated your staff on what the NPI is and the use of it?

It is important that staff who may be using the NPI in day-to-day work, such as verification of eligibility or other tasks that may need the NPI, be aware of the NPI and the provider identifiers that it replaces.

Implement: Have you implemented the NPI into your business practices?

Once testing is complete, changes will go into production. Prior to doing this, you will need to make sure your trading partners are ready to process with the NPI only. SC Medicaid will not accept NPI only until May 23, 2007. Prior to that date, providers must include their legacy Medicaid number and they are strongly encouraged to include their NPI and taxonomy code.

If you have followed all of the above steps, **you will be ready by May 23, 2007.**

If you have questions or need further information, visit the Centers for Medicare and Medicaid Services (CMS) NPI page www.cms.hhs.gov/NationalProidentStand or contact your Program Representative.

/s/

Robert M. Kerr
Director

RMK/bmbb

NOTE: To receive Medicaid bulletins by email, please send an email to bulletin@scdhhs.gov indicating your email address and contact information.
To sign up for Electronic Funds Transfer of your Medicaid payment, please go to the following link for instructions: <http://www.scdhhs.gov/dhhsnew/serviceproviders/eft.asp>